

To: McQuighan, Ryan[ryan_mcquighan@ios.doi.gov]
Cc: Julka, Clarice[clarice_julka@ios.doi.gov]; Leah Fairman[leah_fairman@ios.doi.gov]; nicholas_banco[nicholas_banco@ios.doi.gov]; Justin Wilkinson[justin_wilkinson@ios.doi.gov]; Jason Hadnot[jason_hadnot@ios.doi.gov]; Emily Karp[emily_karp@ios.doi.gov]; Cynthia Sweeney[cynthia_sweeney@ios.doi.gov]; Cindy Cafaro[cindy_cafaro@ios.doi.gov]; Robert Howarth[robert_howarth@ios.doi.gov]
From: Juliette Lillie
Sent: 2018-06-11T14:21:24-04:00
Importance: Normal
Subject: Re: Additional Awareness Review.
Received: 2018-06-11T14:21:26-04:00

Please copy Dan on what is being sent to Downey.

Juliette A. Lillie
Director, Office of the Executive Secretariat and
Regulatory Affairs
U.S. Department of the Interior
202-208-3181

On Jun 11, 2018, at 2:12 PM, McQuighan, Ryan <ryan_mcquighan@ios.doi.gov> wrote:

Include Dan and John on these or just Downey?
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On Mon, Jun 11, 2018 at 2:02 PM, Julka, Clarice <clarice_julka@ios.doi.gov> wrote:

Latest guidance:
In addition to the written policy on awareness review, please do the following: .

For any releases of documents involving the following offices: Comms, OCL, Exec Sec, External Affairs, Secretary, Chief of Staff, Deputy Chiefs of Staff and their assistants, please send the records and the response to DCOS, Downey Magallanes, at least 72 hours prior to release and confirm with her prior to release..

If a bureau/office within DOI contacts us with records that meet the above standard, please ask them to contact Downey Magallanes directly. .